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REGISTRATION PACK

AASCF VIRTUAL COACH
CREDENTIALING & EDUCATION

COACHES@AASCF.COM.AU



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OVERVIEW

AAASCF are proud to offer our 2025 VIRTUAL CHEER COACHES EDUCATION, which will be run via Zoom.

The AASCF Education experience is a comprehensive combination of Power Point presentations for both Cheer and Dance, coupled with our expert instructors who will encompass the education recommended to assist you with completing your ICU/IASF All Star Cheer Coach Credentialing testing.

AASCF will also be offering additional Cheer and Dance focused education sessions in preparation for the 2025 competition season. These sessions are not mandatory in order to complete your coach credentialing, however, can be a useful resource in order to further develop your skills and knowledge as a coach. The DANCE sessions will break down the scoring system, scoresheets, complexity of movement versus good execution, creativity, routine structure, etc. The CHEER session will give an overview of the rules & legalities in every level.

For the 2025 competition season, ALL coaches must be credentialed and must hold a current Working With Children's Check or equivalent (if applicable). Coaches cannot credential in just tumbling or building and must pass both components in each level in order to be considered 'fully credentialed'.

AGE ELIGIBILITY

MUST BE THE REQUIRED AGE BY JUNE 1ST 2025

Introductory: 14+ years

Level 1: 16+ years

Level 2: 17+ years

Level 3+: 18+ years

VIRTUAL EDUCATION & COACH CREDENTIALING

Save The Date

FEB 15TH

MAR 15TH

APR 12TH

MAY 17TH

JUL 26TH

NOV 8TH

MORE INFORMATION COMING SOON

FOR ANY QUESTIONS PLEASE EMAIL
COACHES@AASCF.COM.AU



REGISTRATION LINKS



Registrations will only be accepted via the below links. Coaches must submit one form per person per level/session, i.e., if you wish to complete levels 1 to 3, you must submit a registration form for level 1, 2, and 3.

All Intro/Level registrations also include the Cheer Rules education session free of charge and separate registration for that session is not required.

The session Zoom links will be sent to you a few days before each session. These links will be sent to the email that you have placed on your registration form – please ensure that you check the inbox of that email as well as the junk folder. The date and times for all zoom education sessions and practical exams will run on **MELBOURNE TIME ZONE** so please keep that in mind when registering and attending sessions.

CLASS	PRICE	LINK
INTRODUCTORY	\$110	https://aascf.snapforms.com.au/form/2025-aascf-introductory-virtual-coach-credentialing-education
LEVEL 1	\$155	https://aascf.snapforms.com.au/form/2025-aascf-level-1-virtual-coach-credentialing-education
LEVEL 2	\$155	https://aascf.snapforms.com.au/form/2025-aascf-level-2-virtual-coach-credentialing-education
LEVEL 3	\$175	https://aascf.snapforms.com.au/form/2025-aascf-level-3-virtual-coach-credentialing-education
LEVEL 4	\$175	https://aascf.snapforms.com.au/form/2025-aascf-level-4-virtual-coach-credentialing-education
LEVEL 5	\$175	https://aascf.snapforms.com.au/form/2025-aascf-level-5-virtual-coach-credentialing-education
LEVEL 6	\$175	https://aascf.snapforms.com.au/form/2025-aascf-level-6-virtual-coach-credentialing-education
LEVEL 7	\$80	https://aascf.snapforms.com.au/form/2025-aascf-level-7-virtual-coach-credentialing
RENEWAL (WITH EDUCATION)	\$175	https://aascf.snapforms.com.au/form/2025-aascf-virtual-coach-credentialing-renewal-with-education
RENEWAL (WITHOUT EDUCATION)	\$80	https://aascf.snapforms.com.au/form/2025-aascf-virtual-coach-credentialing-renewal-without-education
CHEER RULES ONLY	\$80	https://aascf.snapforms.com.au/form/2025-aascf-virtual-cheer-rules-safety-education
DANCE	\$110	https://aascf.snapforms.com.au/form/2025-aascf-virtual-dance-education

IF COMPLETING LEVEL FOR THE FIRST TIME**STEP 1: REGISTRATION**

Complete registration forms for each level you intend to complete. Approximate run times varies depending on the session however please allow 2 hours for each session.

STEP 2: DOCUMENTATION

Once you have registered, you must send coaches@aascf.com.au a copy of the following:

1. Proof of successful completion of the Online Concussion Management Training Course. Click on the Online Learning tab and screenshot the completion screen – there is no certificate. https://www.concussioninsport.gov.au/coaches_and_support_staff
2. A current Working With Children check/Blue Card (or equivalent) if applicable.
3. A completed Practical Field Experience form (for levels 3 and above only) to verify experience coaching at the levels that precede the one for which they are being tested.
 - To be tested at Level 3, coaches must document and verify that they have spent a minimum of 100 hours coaching at Levels 1 and 2.
 - To be tested at Level 4, coaches must document and verify that they have spent a minimum of 75 hours coaching at Level 3.
 - To be tested at Level 5, coaches must be able to document and verify that they have spent a minimum of 75 hours coaching at level 4.
 - To be tested at Level 6, coaches must be able to document and verify that they have spent a minimum of 75 hours coaching at level 5.

PLEASE NOTE: Hours spent in the field coaching are cumulative i.e., they are “in addition to” the hours required at the previous level. For example, for a coach to be eligible to test for level 5 they must have spent a minimum of 250 hours coaching at levels 1 through 4 (distributed as listed above).

STEP 3: ICU/IASF PORTAL

After attending the mandatory VIRTUAL education session, coaches will then register for the ICU/IASF Education Portal. **Each level will incur an additional cost of \$20USD (approx. \$30AUD) that is payable directly to the ICU/IASF – these fees have nothing to do with AASCF.** Once you pay, you will receive an email with a link to your course/level, or you can go to “Product Activation Tokens”. Coaches will be required to upload a form of ID with an address for residency verification as this programme is only available in Australia.



STEP 4: ONLINE/PRACTICAL EXAM

Coaches will then be required to complete the 2 mandatory examinations; these can be completed in any order.

Online exam – the online multiple-choice exams are skills and general coaching knowledge based and will reflect what coaches will learn in the education sessions. Each coach will be allowed 2 attempts with a minimum of an 80% pass requirement in order to pass the online test component. Test answers will be confidential, and all pass/fail results will now be emailed directly to the coach so if you would like to review anything within your online test, please email cheercredentialling@cheerunion.org.

Practical Exam (levels 1 & 2) – You are not required to complete a practical exam for levels 1 & 2, however, within each level/course, you will also be required to upload an "Australia Practical Exam Form" as proof of completion of the mandatory education sessions. You will be sent this email following the completion of steps 1, 2 and 3 as listed above. Once registered in the appropriate levels, go to "Online Training" > "Enrolled Courses" click on the course, scroll down, and upload your practical exam form.

Practical Exam (levels 3 and above) - From level 3 and above, the practical exam consists of basic progressional skills at each level, and it is the expectation of the coach to explain the skill thoroughly in their own words. There are 3 building skills and 3 tumbling skills per level (excluding level 4 which includes 4 building and 2 tumbling skills) and coaches must be able to verbally explain how they would teach all skills included in order to pass the practical exam component. Following completion, you will receive a practical exam form with your result, this form must then be uploaded to the portal to finalise and complete credentials. Go to "Online Training" > "Enrolled Courses" click on the course, scroll down, and upload your practical exam form. The practical exam will incur a \$50 fee, this is included in the price of registration for levels 3-6. These will occur via zoom with an AASCF facilitator on the day of your education session.

STEP 5: COMPLETION & CERTIFICATE

Once all of the above requirements have been successfully completed, **a copy of your certificate will be available for download directly from the ICU/IASF Education Portal.**

All coaches must be credentialled in both building and tumbling and no longer have the option to complete one or the other. **Coaching credentials will be valid for 3 years and will expire on the 31/12/2028.**



RENEWING EXISTING CREDENTIALS

STEP 1: REGISTRATION

Complete renewal registration form; please select the highest level to which you are currently credentialed and wish to renew.

STEP 2: DOCUMENTATION

Once registration has been completed, can you please send through the necessary documentation listed below to coaches@aascf.com.au;

- A copy of your valid Working with Children Check (WWCC), Blue Card or equivalent
- Concussion Test
https://www.concussioninsport.gov.au/coaches_and_support_staff
(click on the Online Learning tab and screenshot the completion screen – there is no certificate)

STEP 3: PRACTICAL EXAM

All renewal coaches must complete a mandatory practical exam in order to successfully renew credentials. The practical exam will consist of the following:

- Coaches must be able to describe each skill thoroughly and confidently, with attention to detail and an in-depth understanding of the skill mechanics.
- You will be asked to describe 2 building and 2 tumbling skills from every level up until your highest level. For example, if you are credentialed to level 4 you will be asked 2 building skills and 2 tumbling skills from levels 1, 2, 3 and 4.
- The grading is based on the thoroughness of the explanation and a demonstrated understanding of the mechanics of the skill, rather than right vs. wrong answers.
- Passing each level is possible with majority marks in "Very Satisfied" and "Satisfied" for responses. A mark of "Not satisfied" results in a fail, and 2 marks in "Somewhat Satisfied" results in a fail.



RENEWING EXISTING CREDENTIALS

STEP 4: ICU/IASF PORTAL

You will be required to make an account on the ICU/IASF Education Portal (if you haven't already) and register for the 'Australia Credentialing Level #/ICU Level Renewal' item, these can be found under the 'Store > Australia' tab of the portal. Once registration has been completed, you will receive an email with a link to the course, or you can go to "Product Activation Tokens". Upon the completion of your practical exam component, you will receive a "Practical Exam Form", this must be uploaded to the portal as proof of completion of this mandatory component. Once registered in the appropriate level, go to "Online Training" > "Enrolled Courses" click on the course, scroll down, and upload your practical exam form.

STEP 5: COMPLETION & CERTIFICATE

Once all of the above requirements have been successfully completed, a copy of your certificate will be available for download directly from the ICU/IASF Education Portal.

Coaching credentials will be valid for 3 years and will expire on the 31/12/2028.



INTRODUCTORY CREDENTIALS

Designed for new/assistant coaches, the Introductory Coach Certification session is the first step on their Coaching journey. Created for assistant coaches from 14 years and over, the course nurtures new applicants in a safe and welcoming environment to start preparations for their future coaching career.

Each applicant will receive a certificate of completion which will allow them to assistant coach at any AASCF event and access to the warmup halls at championships for Novice and level 1 teams under full supervision of a credentialed Coach.

Introductory credentials are achieved through participating in the Intro/Level 1 educational sessions. **There are no online tests for the Introductory Coach Certification.**

MAINTAINING VALID CREDENTIALS

- Credentials are valid for three years and will expire at the end of the three-year term.
- Coaches who initially credential at Levels 1-5 may test to the next level at any time during the three-year period during which their credentials are valid. Expiration dates will extend an additional three years as each level is successfully completed.
- In regards to expiration, there is a 3-month period from the date of expiry for coaches to either renew or register to renew their credentials before they officially expire.
- If a coach does not renew their credentials by the end of this period, their credentials will expire, and the coach must restart the credentialing process from the beginning.
- It is the responsibility of the coach to stay current with credentials. Please be aware of your expiration date and plan accordingly.

INTRODUCING LEVEL 7

We are excited to announce the implementation of Level 7 in 2025. Initially, this certification will be available to and more targeted towards coaches leading Level 7 teams to the World Championships.

The credentialing process will consist solely of a practical examination to ensure coaches meet the standards and obtain official credentials required to coach this level internationally. Additionally, we will continue to collaborate with the ICU/IASF to further develop educational sessions, which are planned for implementation in 2026.



DO I HAVE TO COMPLETE INTRODUCTORY BEFORE COMPLETING LEVEL 1?

No, the Introductory coaches course is not a prerequisite for level 1. It is designed as an introduction into coaching and can be completed by coaches from 14 years of age. Introductory will qualify you to assistant coach on Novice and Level 1 teams only (you will not be a fully credentialed coach).

CAN I COMPLETE MORE THAN 1 LEVEL AT A TIME?

Yes, you are welcome to complete multiple levels at once however we recommend only 2 levels at the most since information retention may be an issue if you were to take on more.

DO I HAVE TO COMPLETE LEVELS 1-7 IN ORDER?

Yes, unlike the introductory course, levels 1-7 must be completed in progressional order. Meaning you must complete level 1 in order to credential to level 2, you must then complete level 2 in order to credential to level 3 and so on.

WHAT IS THE DIFFERENCE BETWEEN CREDENTIALLING AND RENEWAL?

A Renewal is staying at the same level while credentialling is going up a level.



AUSTRALIAN ALL STAR CHEERLEADING FEDERATION



QUESTIONS & INFORMATION

(03) 9800 4080

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www.aascf.com.au